

## West Contra Costa Unified School District

### Minutes of the District Local Control Accountability Parent Committee

John F. Kennedy High School  
4300 Cutting Blvd.  
Richmond, CA 94804

March 22, 2016

#### **Committee Members Present:**

Xavier Abrams, Heather Best, Sonia Bustamante, Kimberly Chamberlain, Carolyn Day Flowers, Raquel Donoso, Petronila Fernandes, Rosa Maria Hernandez, Kylene Miller-Davis, Jamie Richard, Greg Santiago, Stephanie Sequeira, Danielle Storer

#### **Staff Present:**

Elizabeth Carmody, Director Community Engagement; Steve Collins, SELPA Director; Denise Cifelli, Confidential Secretary; Sheri Gamba, Associate Superintendent Business Services; Wendell Greer, Associate Superintendent K-Adult Education; April Hawkins, Administrator; Roxanna Molina, Interpreter; Susana Montelongo, Staff Secretary; Nicole Joyner, Director Data and Accountability; Sabrina Keys, Research and Testing Assistant; Daniela Parasidis, Executive Director Business Services; Nia Rashidchi, Assistant Superintendent Educational Services; Ken Whitemore, Assistant Superintendent Human Resources

#### **I. Welcome and Introductions**

Chairperson Xavier Abrams opened the meeting at 6:09 p.m. and welcomed everyone. Members introduced themselves and stated which organization/school group they represented.

#### **II. Review Agenda and Meeting Norms**

Chairperson Abrams asked members to review the agenda and stated that the “norms” were a new item which will be listed at the top of every agenda and the committee would go over them at the beginning of each meeting. She asked the group for feedback on the norms. As attendance was light, there was concern that members may not have received notification of the time change and requested more than one week’s notice in the future. The committee thought it best to have the roster reviewed to ensure names, including correct spelling of names, contact information for members was current and correct, and update the organization/school each member was representing. The bullet relating to technology was discussed as some members expressed the need for hard copies to continue. Ms. Chamberlain provided reasons for encouraging technology but understood not all individuals were at same place. Discussion switched to possibly changing the start time of the meetings which tabled until the end of the meeting.

The Chair moved the DLCAP Training Recap item to after the Report Back from Small Groups.

#### **III. DLCAP Committee Goal/Purpose**

Discussion began with the composition of the steering committee. Ms. Sequeira stated she wanted to see fewer employees and more parents representing the subgroups the LCAP supports. There was also concern not all schools were represented. The Chair provided information on the vote taken at the last meeting to ensure administrators were less involved that the committee was doing

the work. Ways to improve outreach was discussed. The Chair suggested a subcommittee work on parent outreach. Further discussion was tabled for the end of the meeting.

Ms. Fernandes requested meetings be done simultaneously in English/Spanish. She felt much of the conversations were lost during translation. Further discussion was tabled for the end of the meeting.

#### **IV. Review LCAP in Small Groups (Steering Committee to facilitate each group)**

The committee was provided with a copy of the WCCUSD 2015-16 LCAP which was broken out by goal. The Chair asked them to review and provide feedback on what they felt needed to be added, modified, or improved. Mr. Santiago provided background on the form and its evolution. He broadly explained the budget cycle noting that the committee's focus should be on the next three years. Ms. Joyner provided information on the Town Hall meetings noting that community input and feedback received would be compiled, summarized, and presented to the committee. She explained the task for tonight was to review the current status of the LCAP and provide input on next year's budget.

The Chair broke the committee into three groups of five to discuss.

#### **V. Report Back from Small Groups**

Each group reported out on their discussions:

Group 3 went first and noted their key points as needing data to support progress for all goals; transparency providing more detail on budgeted expenditures; and wanting to see the dot matrix included.

Group 2 also expressed a desire to have the dot matrix; expressed a desire to see results on the impact of full day kindergarten, whole school intervention and Mindful Life; more detailed information on the SRO budget; expansion of Playworks and results of the EL Master Plan.

Group 1 was interested in results and feedback on whole school intervention; they expressed a desire to serve EL students after school instead of during school; they requested data on grad tutor impact.

The Chair asked each group to take their feedback to the groups they represent and bring that feedback to the next meeting for discussion. She asked to collect each group's notes, compile them and return them to committee members to use with their groups. She stated they will go out within one week.

#### **VI. DLCAP Training Recap (moved to after readout)**

The Chair stated the Community Engagement is offering School Site Council training at the end of April and those interested in attending will need to sign-up. Mr. Santiago recapped the discussion on School Site Councils from last meeting. He stated training will be held at Coronado and there would be both a day and evening class.

#### **Items Tabled to End of Meeting (Parking Lot)**

- Future meeting start times: majority voted that meetings should be held from 6:30-8:30
- Formation of a subcommittee to do outreach to ensure each family of schools is represented by 2-3 people was formed. Committee volunteers are Stephanie Sequeira, Sonia Bustamante, Kaylene Miller-Davis and Raquel Donoso.

A question was raised related to district budget cuts for next year and supplemental funding. Ms. Gamba outlined what the district has been considering. She also explained the growth of supplemental funding and the decline of base funding and the effects it may have a few years from now.

## **VII. Public Comment**

Ms. Chamberlain opened public comment.

Representative from BBK - felt translation devices and services should be provided to those attending as observers. Also offered internet training assistance.

Second speaker offered her thoughts on LCAP Goal 3 based on her work with parents from central Richmond.

Vice President of UTR suggested parents reinvest in their local libraries as they are offering more and more services. He also noted the need to attract and retain teachers in the district as a career and not just to gain experience.

## **VIII. Next Meetings/Adjournment**

The Chair announced the next DLCAP meeting will be held on April 26, 2016. She also noted there would be two more Town Hall meetings, Youth Commission on April 18<sup>th</sup> and one is Spanish on April 20<sup>th</sup>.

Meeting was adjourned at 8:05 p.m.